

**BOARD OF SELECTMEN
MINUTES OF MEETING
OCTOBER 11, 2011**

Selectmen present: Jason Trundy, Chairman, Rosendel Gerry, Vice-Chairman, David Barrows, and Julia Libby

Excused: Stacey Parra

1. Site Visit to Former Dean & Eugley Property:

The meeting was called to order by Chairman Trundy (5:15 p.m.) at the former Dean & Eugley Site.

Municipal Building Committee members present: Paul Crowley, Jay Foster, Rob Newcombe, and Dorothy Lanphear. Also present: Architect Bob Fenney.

Public Present: Betty Johnson, Mike Ray, Jon Fishman, Briar Fishman, Cindy Dunham, Jim Dunham, Diane O'Brien, Andrea Norfleet, and Richard Glock.

Bob Fenney presented a conceptual site plan with the building and parking lot sizes representative of the magnitude of the project but not locationally. Fenney reviewed the site constraints including wetlands, fill concerns with possible differential settlement, road setbacks, etc.

At the request of Selectman Gerry, Town Administrator Kinney explained the history of the environmental site cleanup and the Voluntary Response Action Program (VRAP) protections and conditions. Kinney also reviewed the necessity, due to the quantity of impervious area, to obtain a Site Location of Development Act permit for any site on the contiguous Town-owned property (Town Office, Post Office, Sand/Salt Building, School, Millington and Dean & Eugley).

A general question and answer period was held.

2. Viewing of Fire Department Surplus Items:

The Board viewed the materials deemed surplus by the Fire Department that are currently stored in a portion of the former Fire Station Annex building.

At the Lincolnville Central School, Selectman Barrows read the quote.

1. Site Visit to Former Dean & Eugley Property (continued):

Trundy asked if the Board members wished to express any comments about the site visit. No Board comments were offered. Kinney inquired if the Board had any direction or needs from the Municipal Building Committee or staff. Trundy stated that the last vote stands.

2. Viewing of Fire Department Surplus Items (continued):

Motion by Gerry, second by Libby, to authorize the Town Administrator to dispose of the surplus Fire Department items on terms he deems in the best interests of the Town, that no item end in the personal possession of a Town employee, and that the Town Administrator report the final disposition of these items to the Board at a future date.

Gerry asked how the Town Administrator anticipated disposing of the items. Kinney responded that he would attempt to sell the items, give them to a non-profit, and then seek dispose of as trash.

Vote 4-0.

3. Citizens' Forum (6 P.M.+/-):

No public comment was offered.

Gerry stated that he attended the planning workshop held today. He is done attending similar workshops unless Town-sponsored. The future has to come from the Townspeople.

4. Administrator's Report:

David Kinney, Town Administrator, reported:

- Absentee ballots are now available
- Dog licensing will start October 15th. All dogs six months or older must be licensed by the end of the year.
- The filed work portion of the audit was conducted last week; the complete audit should be delivered in November.
- The first half taxes are due tomorrow (October 12th). Interest starts the following day on any unpaid balance.
- Congratulations to Briar and Jon, the new owners of the Center General Store.

5. Meetings & Announcements:

Town Administrator Kinney read the upcoming meetings.

Gerry expressed his desire to start up the committee meetings. Kinney responded that from memory the Harbor Committee would be next, followed by Capital Needs, and then possibly the Wage and Personnel Policy Board.

6. Upcoming Community Events:

Town Administrator Kinney read the upcoming community events.

Gerry added:

October 15th, Waldo County Hospice Benefit Auction

October 21st, Benefit at High Mountain Hall for the Searsmont Family burnt out by recent fire.

7. Meeting Minutes:

Motion by Gerry, second by Barrows, to approve the September 26, 2011, meeting minutes, as presented. Vote 4-0.

8. Discussion of Regional/County Animal Control Officer (ACO):

Gerry stated his desire for the Board to consider asking Waldo County to consider/study taking on the Animal Control Officer role.

Trundy stated that in his work he is exposed to ACO(s) around the County. The position is overlooked by some towns within the County, response is not consistent, and perhaps the County could undertake a feasibility study.

County Commissioner Johnson stated that she has in the past discussed the concept with Sheriff Story. Her understanding is that some towns offer stipends and some towns offer nothing. She supports the County looking at the issue and suggested perhaps having the Waldo County Selectmen's Association discuss the need.

Libby stated that in the past service hadn't always been the best.

Barrows offered that it is good to look. No complaints now but a good thing to look at. A County position could be challenging with calls on either end of the County.

ACO Ron Young stated that in 2010 the Town had 110 animal complaints. So far, through 2011, the count is 99. In Camden, the Chief is the ACO but the officers handle the calls. Young believes that it is good for the ACO to have a law enforcement background.

Gerry asked how many of the 99 calls required a field response; Young stated approximately one-third.

Motion by Gerry, second by Libby, to write a letter to the Waldo County Commissioners and the Waldo County Selectmen's Association, seeking support for the County to conduct a feasibility study. Vote 4-0.

9. Scenic Assessment Review Workshop Meeting Date:

The Board set November 15th as their preferred date.

10. Discussion of Maine Uniform Building and Energy Code Law Revisions:

Kinney explained that this past legislative session a bill was passed amending the MUBEC statute. For a community the size of Lincolnville, the code can be adopted but does not need to be (an opt-in provision). Adoption would require Town Meeting approval. By consensus, the Board decided not to pursue the adoption of the MUBEC.

11. Set General Assistance Ordinance Public Hearing (Suggested: October 24, 2011):

Motion by Gerry, second by Barrows, for the Board to conduct a public hearing on Monday, October 24, 2011, at 6:30 p.m. in the Lincolnville Central School to consider amendments to the General Assistance Ordinance, including Appendices A through C. Vote 4-0.

12. Website Upgrade – Update on Status and Policy Discussion:

Kinney explained that the preferred vendor is GovOffice, but the staff is still trying to accommodate having the tax commitment data not available via internet search engines. It may be necessary to consider changing the policy concerning the commitment data by either not having the data available on the web (not recommended) or allowing search engines to access the entire site. Options are still being explored, but Kinney wanted to discuss progress and challenges with the Board.

13. As Board of Assessors:

Motion by Gerry, second by Barrows, to suspend their meeting as Board of Selectmen and convene as Board of Assessors. Vote 4-0.

• **Municipal Valuation Return**

Motion by Gerry, second by Barrows, to approve and sign the 2011 Municipal Valuation Return as prepared by the Assessors' Agent. Vote 4-0.

• **Review Proposed 2012 State Valuation:** No action taken as Assessors' Agent is satisfied with the data.

Motion by Gerry, second by Libby, to adjourn the meeting as Board of Assessors and reconvene and Board of Selectmen. Vote 4-0.

14. Treasurer's Warrants(s) – Approve and Sign:

Motion by Gerry, second by Libby, to approve the Treasurer's, Coombs Griffin Trust, and Payroll Warrants. Vote 4-0.

15. Executive Session – Hearing on Application for Property Tax Abatement Due to Poverty and/or Disability (Title 1 MRSA §405(6)(F) & Title 36 MRSA §841(2)(E):

Motion by Gerry, second by Libby, to enter into executive session for the purpose of hearing an application for property tax abatement due to poverty and/or disability pursuant to Title 1 MRSA, Section 405(6)(F) and Title 36 Section 841(2)(E). Vote 4-0.

Upon returning to open session, a motion was made by Gerry, second by Barrows, to come out of adjourn the executive session. Vote 4-0.

Motion by Gerry, second by Libby, to grant an abatement in the amount of \$2,327.04 pursuant to Title 36 Section 841(2). Vote 4-0.

16. Adjourn:

Motion by Gerry, second by Barrows, to adjourn the meeting. Vote 4-0.

Respectfully submitted,

David B. Kinney
Town Clerk