

**BOARD OF SELECTMEN
MINUTES OF MEETING
NOVEMBER 28, 2011**

Selectmen present: Rosendel Gerry, Vice-Chairman, Stacey Parra, David Barrows, and Julia Libby

Absent: Jason Trundy, Chairman

The meeting was called to order by Vice-Chairman Gerry at 6 p.m. at Lincolnville Central School. The quote was read by Selectwoman Libby.

Vice-Chairman Gerry announced Chairman Trundy was excused from tonight's meeting due to having surgery.

1. Citizen's Forum: None

2. Administrator's Report:

David Kinney, Town Administrator, reported:

- The Police Department received a \$2,500 Holiday High-Visibility Enforcement Grant, which enables additional patrols from November 14, 2011, to January 2, 2012.
- Chief Young completed a training course and is now certified in child seat safety.
- The Fire Department received an \$858.67 State grant which enabled them to purchase highway safety equipment.
- Dog licenses are due by December 31, 2011; a rabies clinic is being held on December 10th from 9 a.m. to 11 a.m. at the former Center Fire Station. The vaccinations are free for pets of Waldo County residents, and \$7.50 for pets of non-Waldo County residents.
- It is illegal to put snow in public roadways that is not naturally deposited; Town Administrator Kinney reminded residents to plow snow completely off the road, but not in neighboring driveways. He also reminded residents that culverts plugged with snow will create problems.

3. Meetings & Announcements:

Town Administrator Kinney read the upcoming meetings, also announcing there will be a Harbor Committee meeting tomorrow, November 29th, at 6:30 p.m. at Lincolnville Central School.

4. Upcoming Community Events:

Christmas-by-the-Sea will be held this weekend at the Beach, same time as last year.

5. Meeting Minutes:

Motion by Parra, second by Barrows, to approve the November 14th meeting minutes, as presented. Vote 4-0.

6. Set 2012 Harbor Fees:

Town Administrator Kinney explained the Harbor Committee had made recommendations for 2012 Harbor fees, which were included in the Board's packet. Harbor Committee Chair William Norfleet was present to answer any questions; the Board had none.

Selectwoman Parra again voiced her opinion that she felt Lincolnville's commercial and non-commercial mooring fees are very low.

Motion by Parra, second by Barrows, to approve the "Proposed 2012 Harbor Fee Schedule". Vote 4-0.

Since Harbor Master Hutchings had not yet arrived, Items 8 and 9 were taken out of order.

8. Ballot Clerk Appointment(s):

Motion by Parra, second by Libby, to appoint Lois Lyman and Ruth Felton as Democratic Ballot Clerks. Vote 4-0.

9. Treasurer's and Payroll Warrants – Approve and Sign:

Motion by Parra, second by Libby, to approve the Treasurer's and Payroll Warrants. Vote 4-0.

7. Report of the Harbor Master:

Harbor Master Mike Hutchings addressed the Board, giving them a general overview of Harbor conditions and answering questions raised by Board members.

He reported the three guest moorings are in good repair; new chains were installed this year. The guest moorings get much use, which gets traffic off the dock. A possible future consideration might be to establish an overnight fee for guest moorings, as he does get requests for overnight stays; but the cost of repairs would not be offset by establishing an overnight fee and there would then be the issue of collecting the fees.

Fortunately, recent storms have not caused any damage other than a pin being sheared on the outside incline, which was easily fixed.

The winch is an essential piece of equipment and gets a great deal of use, but most repairs can be done in-house. One commercial user kept losing keys and was charged \$10 for key replacement. When Harbor Master Hutchings feels it necessary, locks are periodically changed.

The eastern most float will be removed in December as it is the hardest to hold. The cost to replace damaged floats and inclines is very expensive (incline costs \$10,000). With the current float configuration, Harbor Master Hutchings felt there would still adequate dockage available even with removal of that float.

Harbor Master Hutchings reported Phase 1 of 3 of the wave screen project has been completed. The designs and permits are in place to complete the other phases, but funds are needed. He felt this should be a priority and reminded Board members the Town is obligated to complete the project; if it doesn't, the State could tear it down and charge the Town.

There has been a massive construction project on Seal Island which has generated much foot traffic early in the morning, which could become a safety issue.

Some of the decking on the pier will need attention in 2013; tires from vehicles are wearing down the wood. Harbor Master Hutchings estimated repairs could cost \$25,000.

The launching ramp area was repaved this year, but then was damaged by the construction company taking crews and equipment to that large construction project on Islesboro. The company is supposed to put money in escrow to repair the damage. He said boat traffic is down, but construction traffic is up.

Harbor Master Hutchings summarized by saying he feels the wave screen project should be a top priority; if no grant monies become available, perhaps Town funds will have to be considered.

10. Adjourn:

Motion by Parra, second by Barrows, to adjourn the meeting (6:30 p.m.). Vote 4-0.

Respectfully submitted,

Diane Bacon
Administrative Assistant