

**Board of Selectmen  
Meeting Minutes  
January 26, 2009**

Present were: Rosendel Gerry, Chairman, Richard M. McLaughlin, E. Earle Brown, Cathy Hardy and H. Bob Plausse.

**1. Citizen's/Selectmen's Forum:**

There were no comments.

**2. Administrator's Report:**

Kinney told the Board that he received notification from CMP that they will be conducting tree trimming along the 800 circuit which is basically the whole of Lincolnville. Kinney stated that he met with CMP and the Tree Warden to discuss the plan.

Kinney told the Board that the Town received a grant from Linsey Low in the Memory of her late husband, Douglas Low, Andy & Vivia Andrews, the LIA and the Lincolnville Women's Group to purchase an automatic external defibrillator. Kinney stated that he would be sending out a thank you letter on behalf of the Selectmen.

Kinney reminded everyone that they must register their dogs before the end of the month or they would be subject to a late fee.

Kinney reminded everyone not to deposit snow in roads when plowing.

**3. Meetings & Announcements:**

Kinney read the meeting announcements.

**4. Upcoming Community Events:**

Kinney read the upcoming community events.

**5. Meeting Minutes – Selectmen's Approval:**

**Motion** by Plausse, second by Hardy to approve the meeting minutes of January 12, 2009 as written. **Vote 4-0-1, Brown abstained.**

**6. Gateway 1 – Voting Arrangement:**

Chris Osgood of the Gateway 1 Committee came before the Board to seek their opinion regarding voting arrangements for the AIA sub-committee. Osgood wished to know if

the Board thought the Town's involved with the committee should have one vote per town or if they thought it should be more.

The Board agreed that one vote per town would be in the best interest of all.

**Motion** by McLaughlin, second by Brown that Chris Osgood represent the Town of Lincolnville and their wish for 1 vote per town. **Vote 5-0.**

**7. Capital Needs Committee Annual Report – Steve Young:**

Steve Young presented the Capital Needs Committee Annual Report to the Board for their review.

Hardy told Young that she was glad that they were suggesting that the Police Department seek grants for two of their request.

McLaughlin asked Young what the Capital Needs Committee need from the Harbor Committee regarding their request.

Young told him that the Committee is looking for a more detailed plan of what the Harbor Committee is looking to accomplish with the Harbor.

The Board thanked Young for coming.

**8. MDOT Request to Allow Overweight Vehicles on Municipal Roads; Knight's Hill Bridge Project:**

Kinney told the Board that he received a request from the MDOT to allow overweight and over length vehicles on town roads during the reconstruction of the Knight's Hill Bridge. Kinney told the Board that he does not recommend giving permission to them due to the fact that weight is a major factor in the deterioration of road.

**Motion** by Plausse, second by Brown to deny to MDOT request for permission to allow overweight vehicles to travel town roads during the reconstruction of the Knight's Hill Bridge Project. **Vote 5-0.**

**9. Board of Assessors:**

**Motion** by Hardy, second by McLaughlin to adjourn as the Board of Selectmen and convene as the Board of Assessors. **Vote 5-0.**

**Abatement Request:**

**Motion** by Hardy, second by Plausse to approve abatement 2008-13 for Geoffrey Cox in the amount of \$19.89 as recommended by the Assessor's Agent. **Vote 5-0.**

**Supplemental Tax Warrant:**

**Motion** by Plausse, second by Hardy to approve to the Supplemental Tax Warrant/ Farmland Withdrawal Penalty Commitment in the sum of \$1,171.86 as recommended by the Assessors' Agent. **Vote 5-0.**

**Personal Property Tax Collection:**

Kinney told the Board that since they met in executive session regarding the personal property tax collection one person out of the four has taken care of their personal property tax. He wished to ask what the Board of Selectmen wish to do at this point.

Hardy stated that these people have already had two weeks to resolve the matter and if the remaining people are still delinquent in another week she would proceed with court action.

**Motion** by Hardy, second by McLaughlin that the Board authorize the Town Administrator/Tax Collector to commence court action to collect the outstanding personal property taxes for personal property account numbers 41, 70 and 88 if they have not been paid in full in one week. **Vote 5-0.**

**Motion** by Plausse, second by Brown to adjourn as Board of Assessors and reconvene as Board of Selectmen. **Vote 5-0.**

**Motion** by Hardy, second by McLaughlin that the Board authorize the Town Administrator/Tax Collector to commence court action to collect the outstanding personal property taxes for personal property account numbers 41, 70 and 88 if they have not been paid in full in one week. **Vote 5-0.**

**10. Winter Road Sanding Contract:**

Kinney stated that as he told the Board at the last meeting he received an offer from our current sanding contract to extend the sanding contract for another three years and the Board asked that this item be placed back on the agenda. Kinney stated that he has come up with three possible options for the Selectmen.

**Motion** by Plausse, second by McLaughlin to accept the offer by Young's Construction to extend the current contract for three years and plan on bidding the plowing contract for two years. **Vote 5-0.**

**11. Wage & Personnel Policy Board Recommendations for FY 10:**

Plausse told the Board that the Wage & Personnel Policy Board met and on January 14<sup>th</sup> and prepared the following recommendation. The Board after reviewing the Social

Security cost of living increase, which for the upcoming year is 5.8%, recommend an increase of 4% for all full-time, part-time and stipend employees of the town.

Hardy asked where the Board came up with the 4%.

Plausse stated that the Board polled a lot of different towns, schools and counties in Maine to see what their proposed increase was going to be.

Hardy stated that it seems that a lot of towns are going for 3% and these towns have larger populations than Lincolnville and perhaps offering the employees paid time off instead of the increase in pay may be an idea. Hardy stated that she knows that the employees do a great job but due to the ways things are going with the economy she doesn't know if an increase in salaries would be the right thing to do at this time.

McLaughlin asked if the increase included the Town Administrator and if it the part-timers and stipend personnel would be getting the increase too. He stated that for our full-time people this is their livelihood.

Stacey Parra of the Wage & Personnel Policy Board stated that they would probably lean towards the increase only including the full-time employees.

Owen Weyers of the Budget Committee stated that the State of Maine has a freeze on wages at this time and feel that Lincolnville should do the same.

The Board asked David what the difference in percentages would be for only the full-time employees. David reviewed the percentages and told the Board that at 2% there would be no increase to the budget because this year was a 53 week pay year.

**Motion** by Hardy, second by McLaughlin to recommend a 2% increase for all full-time employees excluding the Town administrator with no increase in salary for part-time and stipend employees.

McLaughlin asked if Hardy would amend her motion to recommend adding some paid time off with the motion.

Hardy did not think there should be an increase in salary and time off given.

Brown told the Board that he feels a 3% increase would be fair.

Gerry stated that because of the economy he is having a hard time considering a raise for the employees at this time but he is not sure what to do.

**Vote 1-4, Gerry, McLaughlin, Brown and Plausse against.**

**Motion** by Brown, second by McLaughlin to recommend a 3% increase in salary for all full-time employees excluding the Town administrator with no increase in salary for part-time and stipend employees.

Plausse sought clarification that steps for those deserving, would be received.

No objections were stated.

**Vote 3-2, Gerry and Hardy opposed.**

**12. Treasurer's Warrant – Selectmen Approve and Sign:**

**Motion** by Plausse, second by Brown to approve and sign the Treasurer's Warrant. **Vote 5-0.**

**13. Executive Session – Personnel Matter – Title 1 MRSA Section 405 (6)(A) Annual Performance of the Town Administrator:**

**Motion** by Plausse, second by Hardy to enter into executive session regarding a personnel matter pursuant Title 1 MRSA Section 405 (6)(A). **Vote 5-0.**

**Motion** by Plausse, second by McLaughlin to come out of executive session. **Vote 5-0.**

**Motion** by Plausse, second by Brown to extend the Town Administrator's contract until June 30, 2012. **Vote 5-0.**

**Motion** by Plausse, second by Brown to approve a \$1500 wage increase for the Town Administrator for fiscal year 2010. **Vote 5-0.**

**14. Adjourn:**

**Motion** by Plausse, second by Brown to adjourn the meeting. **Vote 5-0.**

Respectfully submitted,

Kimberly Leonard  
Administrative Assistant